

Town of Mamaroneck Recreation Department Facility Application 2022-2023

740 West Boston Post Road, Mamaroneck, NY 10543 • (914) 381-7865

www.townofmamaroneckny.org/recreation

This application must be submitted to the Town of Mamaroneck Recreation Department office at least two weeks (14) days prior to date (or first date) of planned usage. Applicant agrees to all facility use policies, including insurance requirements as described on reverse side of this application.

Name of Organization/Applicant _____

Address _____ Phone # _____

City _____ State _____ Zip _____

Facility*

- Carpino-Steffens (Hommocks) Fields
- Memorial Park: 1 day event for group of 50 or more
- Hommocks Pool
- Other _____
- Sheldrake/Monroe Property
- Memorial Park: by private group for profit
- Hommocks Pool Party: Required to pay Guest Fee for Non-Permit holders attending.

Hommocks Park Ice Rink Community Room/Multi-Purpose Room* (no rentals past 9:00 pm)

NOT FOR PROFIT ORGANIZATION

PRIVATE GROUPS

(Resident based)	(Nonresident based)	(Resident)	(Nonresident)
\$400.00 up to 4 hours	\$450.00 up to 4 hours	\$450.00 up to 4 hours	\$575.00 up to 4 hours
\$75 / additional hour	\$75 / additional hour	\$75 / additional hour	\$75 / additional hour

*The Town reserves the right to charge an additional fee if applicable.

*Catering must be coordinated through rink concessionaire.

Date Requested (Day, Month/Day/Year) _____ Time: _____ to _____ AM / PM

Please indicate ALL additional dates requested _____

Please describe the event/program _____

Equipment required _____

If admission is charged, for what purpose are proceeds to be used? _____

Anticipated/planned total approximate attendance _____

Name of person in attendance and in charge of event/program _____

Phone Number _____ Alternate Phone Number _____

Signature of Applicant _____ Date of Application _____

METHOD OF PAYMENT

- CASH
- CHECK Payable to: Town of Mamaroneck

PLEASE DO NOT WRITE IN THIS SECTION

APPROVED: Yes No NOTES:

TOTAL FEE \$ _____ DEPOSIT \$ _____ BALANCE DUE \$ _____

Facility Manager _____ Superintendent of Recreation _____