



Town of Mamaroneck
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COMMUNITY SERVICES

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September 28, 2020

The Town of Mamaroneck Public Housing Agency (PHA) is required to submit an Annual Public Housing Agency Plan and an Administrative Plan to the US Department of Housing and Urban Development (HUD) once every five years, and to update those plans annually as needed. The purpose of the Annual PHA Plan (HUD Form 50075-HCV) for 2020 - 2024 is to state the Town's proposed goals and objectives of the Housing Choice Voucher Program for the next 5 years.

- Increase leasing to 550+ vouchers by maintaining an active waiting list, issuing 5-10 vouchers monthly, and encouraging applicants to look for appropriate housing within the guidelines given;
- Prevent income discrepancies by continuing to use online databases including HUD EIV, credit reports and other sources of information to ensure tenants report all household income;
- Enter into repayment agreements with tenants who fail to report additional income as required by HUD;
- Continue to add new landlords to the program throughout Westchester County;
- Continue using the Small Area Fair Market Rents to encourage applicants and tenants move to areas of opportunity with decent, safe and affordable housing;
- Provide training to local brokers to ensure they are aware of the guidelines and process for assisting applicants and tenants to find suitable housing.

The Administrative Plan is a document containing all of the policies, rules and regulations of the Housing Choice Voucher Program. Where permitted, the Town of Mamaroneck PHA may include additional policies and procedures used to administer the Voucher program. The Administrative Plan Guide published by Nan McKay and Associates serves as the basis for the Town of Mamaroneck PHA's Administrative Plan.

There were no changes to the Administrative Plan for 2020-2024 except for statutory or regulatory changes required by HUD. The Administrative Plan is available on the Town of Mamaroneck's website at <http://www.townofmamaroneckny.org/438/Approved-PHA-and-Administrative-Plans>

The Town of Mamaroneck PHA welcomes feedback and comments regarding the 2020-2024 PHA Plan and Administrative Plan. Comments should be e-mailed to CommunityServices@townofmamaroneckny.org no later than 10/2/2020.